



#### **D8.4 Supervisory Board of the network**

Grant Agreement number	675675
Project Acronym	COMPLETE
Project Title	Cloud-MicroPhysics-Turbulence-Telemetry
Funding Scheme	Marie Skłodowska Curie Actions – ITN - ETN
Version date of the Annex I against which the assessment will be made	29/05/2017
Start date of the project	01/06/2016
Due date of the deliverable	July 2016
Actual date of delivery	February 2018
Lead beneficiary	POLITO
Dissemination level of the deliverable	Public

#### **Coordinator and main scientific representative of the project**

Prof. Daniela Tordella  
Politecnico di Torino  
DISAT, Department of Applied Science and Technology

Phone: 0039 011 090 6812

E-mail: [daniela.tordella@polito.it](mailto:daniela.tordella@polito.it), [complete-network@polito.it](mailto:complete-network@polito.it)

Project website: <https://www.complete-h2020network.eu/>

The Supervisory Board is chaired by the Coordinator, supported by a Project Management team (PM), and it includes representatives from each organization and Work Package Leaders (if not the same); Project supervisors and two ESR representatives, one the Student Committee chairperson, the other elected by the Student Committee. The primary roles are to: ensure training activities/secondments are balanced and relevant; oversee the scientific programme and monitoring deliverables and milestones; be responsible for risk management, oversee exploitations and IP and be responsible for Network Governance. Starting with the kick-off meeting, the Supervisory Board will meet every six months. It will review, advise and amend strategies based on reports from the Project Management team, Science & Training Committee, Exploitation and IP Committee and Student Committee. At the moment Dr. Alain Pumir from ENS Lyon has accepted to be part of the AB, Advisory Board, and other two people are looked for to take on the role of external advisors. The Project Management team (PM) will be responsible for operational management activities and provide advice to beneficiaries on reporting, IP and financial issues. They include: Coordinator: Prof. Daniela Tordella (POLITO) who will be responsible and liaising with the European Commission (REA) for administrative and financial matters. A Vice Coordinator (Prof. Eberhard Bodenschatz) will advise throughout on project management. The Director of Training (DoT, Prof. Alex Liberzon) who will work with the Coordinator and Network Manager to develop and coordinate the Training programme. The Network Manager (NM, Anja Visočnik) will support preparation of meetings, documents, and circulation of reports and minutes, and administer the website. Anja Visočnik will also provide central administration of recruitment and dissemination activities and support the organisation of secondments and network wide training events in liaison with local hosts. The NM will also assist the ESRs together with the DoT in public engagement activities, organizing workshops, mini-conferences and spring/summer schools to assure smooth running programmes are in place. POLITO Business Partnership Unit, experienced in research contracts and technology transfers will support the manager. The function of Recruitment & Equal Opportunities Officer (REO) will be taken by the Coordinator, Prof. Daniela Tordella. She will monitor the transparency of the recruitment process and ensure equal opportunities and gender policies are applied throughout COMPLETE.

Each Consortium Body shall not deliberate and decide validly unless two-thirds (2/3) of its Members are present or represented (quorum).

Each Member of a Consortium Body present or represented in the meeting shall have one vote. Unless otherwise declared, decisions shall be taken by a simple majority of the votes cast (see Consortium Agreement, section 6.3.1.2).